

18 June 1965

STATINTL

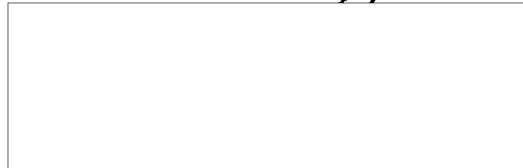
To :

From : Chief, Records Administration Staff

Subject: Annual Report of Records Holdings

1. Your report of records holdings and records destruction for FY 65 may be recorded below and returned to my office by 13 August. In addition, any specific problems or comments about your program would be appreciated.
2. Your continued cooperation in furnishing this data enables us to evaluate the progress of the Records Management Program in the Agency and to explore areas where problems may exist or where improvements may be desirable.
3. Please call if you have any difficulty in meeting this deadline.

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OK per PTH 1420/65

32212

from FY rept. RD.

~~28-30,000~~ cu. ft. of records on hand 1 July 1964

28011

? cu. ft. of records on hand 30 June 1965

3,710 *?* cu. ft. destroyed in the offices during FY 65

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per Paul RD 10-7-65



Area Records Officer/Component

25 YEAR RE-REVIEW

(100)

I suggest that there is no realistic way of coming up with these figures at this time. I believe it would be unwise to try to ^{make} ~~estimate~~ ^{of} the volume of records on hand when I am trying to get

If you want to use an on hand figure for 1 July 65, a fair estimate would be 35,000 cu. ft.

ILLEGIB